
REGISTRATION

September 22 - 24, 2019

You can still register any time by clicking "Registration" in the left-hand menu using the online registration procedure. Online registration will be open until Sept. 10, 2019. Then you can directly register at the Symposium Office.

LOCATION

The location of the **BPS '19** is at the University of Bayreuth, Universitätsstr. 30, 95447 Bayreuth, Bldg. NW II, lecture halls **H18** and **H19**. In front of the lecture halls you'll find the Symposium Office, exhibits of supporting companies, coffee & tea. You'll find a map and more directions on the **BPS '19** webpages.

FINAL PROGRAM

As soon as possible, the final *Short Program* will be available on the **BPS '19** webpages.

NAME TAGS

You will receive a name tag in your welcome package at the **BPS '19** Symposium Office which is located in front of the lecture hall. Please display your **BPS '19** name tag throughout the conference, in particular for coffee and lunch breaks.

CERTIFICATE OF PARTICIPATION

You will receive our certificate that you participated at the **BPS '19** in your welcome package at your registration in the Symposium Office.

EXHIBIT

The exhibit of several sponsors of the **BPS '19** will be open during both days on the main floor next to the registration office.

INTERNET ACCESS

WiFi (WLAN) access will be provided on the site, via free @BayernWLAN or eduroam, latter if you are registered at your home university. In room S71 (also building NW II) there are also workstations available for online access exclusively for **BPS '19** participants.

POSTER GUIDELINES

- The poster format is DIN A0 **portrait** (max. 124.5x90 cm HxW, A0 oversize). **IMPORTANT:** The maximum width for landscape format posters is also 90 cm. The posters will be mounted by you on wooden boards. Please, bring your own mounting material.
- Posters of Poster Sessions I & II will be introduced by an **oral introduction** during the *Poster Introduction* on Monday or Tuesday. Please prepare **max. FOUR pdf pages** (best in landscape, no Powerpoint!) **for your short oral poster presentation of max. 2 min.** More pages will be removed. We will use a video projector (beamer) to present your pdf files. Please, email your pdf file in time (deadline: Sept. 17th, 2019)

to BPSposter.intro@gmail.com only, so we can easily access and sort these into one pdf file. Also only use the poster session number (1 or 2), the last name, and ID of the presenter as file name, i. e. *1miller12345.pdf* in the case your poster is in session I (1), your last name is Miller, and your **BPS '19** registration ID is 12345.

- Poster in Session III will not be introduced, but on display for the entire time.

ABSTRACT GUIDELINES

For each contribution an one page abstract for the Abstract Book (included in the fee) must be uploaded during registration. Please, use the MS Word Template for your abstract, located at the webpage bps-bayreuth.de. Then convert your abstract into a pdf and upload. Only PDF-files submitted online are accepted. Thus, don't send any MS Word, Latex, or other text files, or fax or email your abstract.

Please note, the Abstract Book will be printed in grey shades, thus any colored figures will be converted.

LECTURES - ORAL PRESENTATIONS (BEAMER, VIDEO)

- Only for *lectures*, not for poster introduction: A video presentation system (beamer) will be provided for presentations directly from a laptop. Preferably you will bring your own laptop; otherwise we will need your file on a USB stick, Powerpoint presentations must be saved with "Package Presentation for CD" to imbed all media. During the breaks, the laptops for the following session will be installed and tested. Thus, bring your system to the front during the break preceding your presentation. Currently the equipment in the lecture halls only support VGA cable, in the case your laptop only features a digital display port (HMDI, DVI, Apple, etc.) you must bring your own
- *Poster introduction*: For the short oral introduction of Poster Session I & II we need a pdf file with your presentation which will be on display during the 2 min. See Poster Guidelines.

LUNCH

It is possible to have lunch in the Mensa/cafeteria on the campus. Lunch is included in your **BPS '19** registration fee and you will receive color coded lunch coupons in your welcome package. You can use each open line and have a free choice of meals. A vegetarian/vegan meal/salad is also available. In addition to the daily selection you'll find a salad bar (per weight) on the left side of line one. Please hand the coupons for the meal to the person at the cash register.

Payment in cash is not possible in the university restaurant/cafeteria!

SOCIAL EVENTS

- On Sunday night at 18:30 we'll offer the **BPS '19** get-together, where complimentary beer, pretzels and sausages will be served. Of course, also other food and beverage will be available.
- On Monday night, after the last **BPS '19** lecture, a concert will be offered **for full paying attendees only**. Since seating is very limited, returned tickets (if available) can be purchased by others in the symposium office. A bus transfer to the concert site (Villa Wahnfried) will be available, dinner on your own is offered at various restaurants of your choice downtown after the concert.
- The **BPS '19** conference dinner which is concluding the conference fee, is scheduled for Tuesday night at 19:30 at a restaurant nearby location, driving instructions, or a bus shuttle to the restaurant will be available at the conference site. NO bus shuttle will be provided to return to your hotel, please call a cab or share cars.

MOBILE PHONES

Participants are requested to mute their phones in the **BPS '19** lecture halls all the times.

CANCELLATION

In case you wish to cancel your **BPS '19** registration, please inform the Symposium Office by e-mail (bps@uni-bayreuth.de) accordingly. If you qualify for a refund (i.e. you have already paid your conference fee), a service fee of 50 EUR will be deducted.

LANGUAGE

The official language of the **BPS '19** is English.

MESSAGE BOARD

An electronic message board will be located in front of the registration office. If you want to post a message, contact the Symposium Office staff.

INSURANCE AND LIABILITY

Neither the **BPS '19** organizers nor the University of Bayreuth will accept liability for personal injury or loss or damage of property of participants and accompanying persons either during the conference or while traveling to the conference. Participants are strongly recommended to get their own insurance coverage, for cases such as health and accident, lost luggage, or trip cancelation.

PRIVACY POLICY

- We use and store your contact address and data exclusively for registration purposes. The storage takes place in protected areas and is only accessible for the IT administrator and the symposium organizers. *(Wir verwenden und speichern Ihre Kontaktadresse und Daten ausschließlich für die Registrierung. Die Speicherung erfolgt in geschützten Bereichen und ist nur für den IT-Administrator und die Organisatoren des Symposiums zugänglich.)*
- We do not forward or give your email and contact data to third parties. *(Wir geben Ihre E-Mail- und Kontaktdaten nicht an Dritte weiter.)*
- Abstracts of posters and lectures will be stored online with password protection and will be only accessible to the conference participants and symposium organizers. *(Kurzzusammenfassungen der Poster und Vorträge werden passwortgeschützt online gespeichert und sind nur den Konferenzteilnehmer und die Symposium Organisatoren zugänglich.)*
- In this registration form you will be asked whether you would like us to include your name, address, and email in the either printed or electronic participants list. *(In diesem Anmeldeformular werden Sie gefragt, ob wir Ihren Namen, Adresse und E-Mail in dem gedruckten oder elektronischen Teilnehmerverzeichnis aufnehmen dürfen).*
- You are willing to receive emails from the symposium organizers regarding the organization and the communication in respect of the BPS you have registered for. *(Sie möchten E-Mails der Organisatoren über den Ablauf und für Informationen in Zusammenhang mit dem Symposium, für das Sie sich angemeldet haben, erhalten.)*

You have to agree to our Privacy Policy during registration.